

DICKINSON COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
Monday, July 25, 2016 - 6:00 p.m.
Courthouse - Circuit Courtroom

1. The meeting was called to Order by Chairman Wender at 6:00 P.M.
2. Pledge of Allegiance to the Flag was said by all.
3. Roll Call was taken by County Clerk Dolly Cook and a quorum was present.
Present: Chairman Wender, Vice Chairman Stevens and Commissioners Kramer, Martin and Degenauer.
Absent: None
Also Present: County Clerk Dolly Cook, Sheriff Scott Celello, Prosecutor Lisa Richards and Chief Assistant Prosecutor Carl Downing, Equalization Director Sid Bray and Admin Asst Dianah Fayas
4. Motion by Commissioner Martin supported by Commissioner Degenauer Jr., to accept the agenda as written.
All Ayes, Motion Carried.
5. Motion by Commissioner Kramer, supported by Commissioner Stevens to approve the following meeting minutes as written:

Special Meeting – July 6th
Regular Meeting – July 11th All Ayes, Motion Carried.
6. **COMMUNICATIONS AND LEGISLATION:**
 - A. Citizens' Time: (Limited to five minutes per person)
Chairman Wender opened the floor to Citizens' Time. Gerald McCole addressed the Board. He stated in regards to resolution 2016-8 of the U.P. Area Agency on Aging 2017-2019 Multi Plan for Services to the elderly it contains many errors and untruths. He stated if you approve it at least make it contingent on the contract between U.P.C.A.P. and the Norway Senior Center and that this be signed with an attorney. He stated this plan is not good for the elderly. There was no other participation.
 - B. Resolutions and Legislation –Commissioner Martin
 1. Motion by Commissioner Martin, supported by Commissioner Kramer to approve Resolution 2016-8 U.P. Area Agency on Aging's 2017-2019 Multi-Year Plan for Services to the Elderly.
All Ayes, Motion Carried.

Resolution 2016-8
U.P. Area Agency on Aging
2017-2019 Multi-Year Plan for Services to the Elderly

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the Multi-Year Area Plan development process, UPCAP conducted needs surveys, seven public forums, two public hearings, and received input from service providers, older adults, county officials, human services organizations, and other interested parties; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors has unanimously approved the proposed Multi-Year Plan; and

WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Dickinson County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging Multi-Year (FY2017-2019) Area Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

DICKINSON COUNTY BOARD OF COMMISSIONERS

Henry Wender, Chairman

I, Dolly Cook, the duly appointed, qualified and acting Clerk of the County of Dickinson, Michigan, do hereby certify that the above extract from the minutes of a Regular meeting of the County Board of Commissioners of Dickinson County, Michigan held on July 25, 2016 is a true and correct excerpt of original minutes related to the matters set forth.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of the County of Dickinson, Michigan, this 25th day of July, 2016.

Dolly L. Cook, Clerk

Commissioner Martin stated she read the plan and she was not aware of any problems. Commissioner Stevens stated these people are very competent and they do a wonderful job and they serve Dickinson and Iron Counties well. He stated UPCAP is a premiere Agency and they do their jobs extremely well. Commissioner Kramer asked if there were any major changes to the plan? Commissioner Stevens said no. Commissioner Degenauer Jr., stated he was concerned about UPCAPs service to the Norway Senior Center.

7. **REPORTS OF STANDING COMMITTEES:**

A. **Finance Committee** – Finance Chairperson Martin

1. Motion by Commissioner Martin, supported by Commissioner Kramer to accept the Trial Balance & Budget Status Report from the Treasurer for period ending June 30, 2016. All Ayes, Motion Carried.
2. Motion by Commissioner Martin, supported by Commissioner Stevens to approve the disbursement to NorthCare Network of their 2015 PA2 funds for quarters 2, 3 and 4 in the amount of \$24,557.50 and their 2016 PA2 funds for the 1st quarter in the amount of \$6,799.50. Roll Call Vote: Commissioners: Roll Call Vote: Commissioners:
Kramer Aye
Martin Aye
Stevens Aye
Wender Aye
Degenauer Jr., Aye Motion Carried.
Motion by Commissioner Degenauer Jr., supported by Commissioner Stevens to request to amend the plan to put \$25,000 toward the Drug Court. All Ayes, Motion Carried.
Commissioner Degenauer Jr., explained this money was from previous years and they owe this money to the County and this would help the drug problem we are facing in Dickinson County. Commissioner Stevens asked if they could say no? Commissioner Degenauer Jr., said he didn't think so.
3. Motion by Commissioner Martin supported by Commissioner Kramer to approve the FY2017 Budget Calendar. All Ayes, Motion Carried.
4. Motion by Commissioner Martin supported by Commissioner Degenauer Jr., to approve amended Resolution #2015-22, 2016 General Appropriations Act to adoption at an activity (departmental) level. All Ayes, Motion Carried.

**RESOLUTION # 2015 - 22 (AMENDED)
RESOLUTION TO ADOPT THE DICKINSON COUNTY BUDGET
GENERAL APPROPRIATION ACT
FOR THE FISCAL YEAR JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

WHEREAS, The Dickinson County Board of Commissioners ("Board") has examined the 2016 budget requests for the various departments, agencies, offices and activities, which by law or policy it must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate funds for all County expenditures; and

WHEREAS, The Board has reviewed the 2016 Recommended Budget and believes the same to contain funds sufficient to finance all mandatory County funded services at serviceable levels;

NOW THEREFORE BE IT RESOLVED #1, That the 2016 Dickinson County Recommended General Fund Budget dated December 28, 2015, which is herein incorporated by reference, is hereby adopted on a line item basis an activity level¹ for the General Fund and a fund basis for all other Funds, subject to all County policies regarding expenditure of funds and the conditions set forth in this Resolution. The Treasurer and County Administrator shall monitor each fund and provide

interim financial reports as needed; and

NOW BE IT FURTHER RESOLVED #2, That the copy of said budget presented to each member of the Board be designated as an official copy; and

NOW BE IT FURTHER RESOLVED #3, That the sum of \$9,162,782 for the General Fund as set forth in the Budget adopted by this Board, is hereby appropriated and available for expenditure in accordance with the law. Further, all obligations or liabilities incurred and vouchers drawn by any County employee may not exceed the amount appropriated in said budget; and

NOW BE IT FURTHER RESOLVED #4, That the various appropriations specified in the budget represent the maximum authorization to incur expenditures for the purposes specified and is not a mandate to spend. It is expected that all elected and appointed County officials shall exercise necessary judgment in the use of appropriated funds in order to achieve the objectives of their program with minimum expenditures; and

NOW BE IT FURTHER RESOLVED #5, That the County Controller shall be and hereby is appointed "Budget Administrator," pursuant to the Uniform Budgeting and Accounting Act MCLA 141.421, et seq., with power and authority to administer such duties in connection with said budget, as from time to time, may be delegated to the Office of Controller by this Board; and

NOW BE IT FURTHER RESOLVED #6, In keeping with the County's long-range budgeting concerns that actively balance the interests of taxpayers and County employees, Dickinson County employees have been paying premium contributions toward their health care coverage and will continue to do so in 2016 at a rate of 20% and, acting pursuant to the authority granted a county under Section 8 of Act 152, the Dickinson County Board of Commissioners hereby opts out from the requirements of P.A. 152 of 2011 for calendar year 2016; and

NOW BE IT FURTHER RESOLVED #7, If there is a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs, other than those already specified in this Resolution, due to unforeseen financial changes, the County elected officials and department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees allowed; and

NOW BE IT FURTHER RESOLVED #8, That if a county position is funded through a grant, and if that grant loses its funding for any reason, that position shall be eliminated. That the Budget Administrator is authorized to reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of Federal and/or State cutbacks. Similar notice shall also be given to any labor union or association representing affected employees; and

NOW BE IT FURTHER RESOLVED #9, The Board adopts the Salary Schedules set forth in the Board's 2016 Recommended Budget which is herein incorporated by reference and includes the Elected Officials' Compensation, with a 1% cost of living adjustment for Elected Officials, not including the Board of Commissioners; the Non-Union Employee's Compensation with a 1% cost of living adjustment; the GELC Union Employee's Compensation with a 1% negotiated wage increase; and the POLC Union Employee's Compensation with a 1% cost of living adjustment; and

NOW BE IT FURTHER RESOLVED #10, That the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2015 operating millage as defined by P.A. 2 of 1986. That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, 50% of the actual Convention Facility tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency, with the remaining revenues deposited into the County's General Fund; and

We hereby certify that the foregoing is a true and complete copy of a resolution originally adopted at a regular meeting of the Board of Commissioners of the County of Dickinson, Michigan, held on December 28, 2015 at 6:30 p.m., and amended at a regular meeting of the Board of Commissioners of the County of Dickinson, Michigan, held on July, 25, 2016.

Henry Wender, Chairman
Dickinson County Board of Commissioners

Dolly L. Cook
County Clerk

- B. **A-95 Review** – Commissioner Kramer-None
- C. **Crystal Lake Center/YMCA** – Commissioner Kramer-None
- D. **Six County Employment Alliance** – Commissioner Stevens-None

- E. **Planning and Zoning Committee** – Commissioner Kramer-None
- F. **DHHS / Community Services Agencies** – Commissioner Kramer
 1. DICSA meeting minutes of June 9th.
- G. **Dickinson-Iron Health Department** – Commissioner Stevens-None
- H. **Northpointe** – Commissioner Martin-None
- I. **Pinecrest** – Commissioner Degenaer-None
- J. **Equalization Committee** – Commissioner Degenaer-None
- K. **Building & Supply/Real Estate-Remodeling** – Commissioner Degenaer-None
- L. **Public Safety and Judiciary** – Commissioner Wender-None
- M. **Parks Committee** – Commissioner Stevens-None
- N. **Airport Committee** – Commissioner Wender
 1. Motion by Commissioner Degenaer Jr., supported by Commissioner Kramer to authorize the Chairman, in anticipation of the upcoming FAA grant for Federal Project No. 3-26-0049-2016 for the FAA Fiscal Year 2016 projects, to sign the grant offer letter, applicable resolutions, and paperwork relative to same.
(Signing the letter will allow MDOT/Aero to issue a grant (Sponsor Contract) covering primary entitlement projects for Ford Airport. This grant is estimated to have \$641,498 in federal funds, \$16,037 in state funds and \$16,037 in local funds.) Roll Call Vote: Commissioners:
 Martin Aye
 Stevens Aye
 Wender Aye
 Degenaer Jr., Aye
 Kramer Aye Motion Carried.
2. Motion by Commissioner Degenaer Jr., supported by Commissioner Stevens to approve the contracts with Prein & Newhof for design, consulting and administrative services relative to Federal Project No. 3-26-0049-2016 to Rehabilitate Runway 13/31 and Remark Airfield; Runway 1/19 Rehabilitation; and Taxiway A&E Rehabilitation, and authorize Chairman to execute all documents relative to same.
(These contracts have been reviewed for cost reasonableness by the MDOT Office of Aeronautics and are grant eligible.) Roll Call Vote: Commissioners:
 Stevens Aye
 Wender Aye
 Degenaer Jr., Aye
 Kramer Aye
 Martin Aye Motion Carried.
3. Motion by Commissioner Degenaer Jr., supported by Commissioner Martin to accept the recommendation of Prein & Newhof and MDOT Aeronautics to issue a Notice of Bid Award to Bacco Construction to Rehabilitate Runway 13/31 and Remark Airfield under Federal Project No. 3-26-0049-2016 in the amount of \$226,073, and authorize Chairman to execute all documents relative to same.
(This project was bid in accordance with federal and state requirements and is grant eligible.)
 Roll Call Vote: Commissioners:
 Wender Aye
 Stevens Aye
 Martin Aye
 Kramer Aye
 Degenaer Jr., Aye Motion Carried.
- O. **Fair Board** – Commissioner Degenaer
 1. Fair Board meeting minutes of July 5th.
- P. **Library Board** – Commissioner Martin
 1. Library meeting minutes from July 12th.
 Commissioner Martin explained the Dorothy Patrick bequest to the library a check for \$96,990.70.
 Motion by Commissioner Martin, supported by Commissioner Degenaer Jr., to acknowledge the gift by Dorothy M. Patrick's revocable trust by means of a letter to Attorney John Harris.
 All Ayes, Motion Carried.

- Q. **Employee Relations Committee** - Commissioner Degenauer-None
- R. **Dickinson County Hospital Committee** – Commissioner Stevens-None
- S. **Dickinson County Road Commission** – Commissioner Wender
1. Motion by Commissioner Kramer, supported by Commissioner Degenauer Jr., to approve proceeding with the permitting process for the ORV connector route on US-2 in the city of Norway and authorizes the Chairman to sign documents relative to same.
All Ayes, Motion Carried.
 - It was read as US-2 instead of US-8 and will be corrected on the August 8 meeting.
- T. **Construction Code Commission** – Commissioner Degenauer
1. Construction Code Commission meeting minutes of May 17th.
- U. **Bay West Advisory Committee** - Commissioner Degenauer-None
8. Citizens' Time: (Limited to five minutes per person)
Chairman Wender opened the floor to Citizens' Time. Dale Alessandrini addressed the Board. He stated he thought he could help with the basketball courts. He talked to Jim Harris about the leveling of the sand. He stated the grant balance then can go to the contractor.
Commissioner Stevens stated he appreciated this. Alessandrini stated they can start the second week of August. Commissioner Stevens stated we should meet at the park later this week.
Motion by Commissioner Degenauer Jr., supported by Commissioner Martin to authorize Commissioner Stevens, Parks Chairman, to proceed with the utilization of the laying the concrete work for the basketball courts.
All Ayes, Motion Carried.
9. **UNFINISHED BUSINESS & OLD BUSINESS:** Commissioner Martin
- A. Update on the Veterans' Affairs Office from Mr. Mike Miller.
Mike Miller addressed the Board. He stated he gave various reports and numbers to the Board. He stated he sees 6 Vets a day. (The reports are on file in the County Clerk's Office.) He gave the Board their expenses. He stated he works 20 hours a week and must complete 32 hours a year of training. He explained other reports in the packet. He stated the more hours he spends with Veterans, the more money that comes into the community. He explained compensation and pensions to Commissioner Martin and the Board.
He represents the Michigan Veteran's Trust Fund. He thanked the Board.
10. **PETITIONS AND NEW BUSINESS:** - Commissioner Martin-None
11. Motion by Commissioner Degenauer Jr., supported by Commissioner Kramer to accept the Committee Reports and Correspondence and place on file. All Ayes, Motion Carried.
12. Controller's Report. - None
13. Commissioners' Personal Privilege.
Commissioner Kramer stated next year will be our 125th anniversary. She stated she would like to start planning now.
Commissioner Stevens stated he would like everyone to start thinking about consolidation of services such as police and fire. He stated in January or February we have to look into these things because of the decline in revenue for all municipalities.
Motion by Commissioner Kramer, supported by Commissioner Stevens to allow Dianah and Ann to attend a MERS training at Escanaba on Tuesday August 2, 2016 at 10:00A.M. All Ayes, Motion Carried.
Wender stated any Department Heads should be allowed to attend.
14. Motion by Commissioner Kramer supported by Commissioner Stevens to adjourn, Subject to Call of Chairman at 6:42 P.M. All Ayes, Motion Carried.

Henry Wender, Chairman

Dolly L Cook, County Clerk